**INSTITUTE OF TECHNOLOGY LAW**

PROCEDURES FOR GRADUATE STUDENTS PURSUING DOCTORAL DEGREE

Set by Institute Affairs Meeting in Year 99 Month 3 Day 24, equivalent to March 24th, 2010

Amended by Institute Affairs Meeting in Year 100 Month 9 Day 13, equivalent to September 13th, 2011

Article 1 (Source of Law)

 The implementation of these procedures are in accordance with the Ministry of Education “The

Path for Students to Study for a Ph D degree” and the National Yang Ming Chiao Tung University’s “Procedures

For Graduate Students Pursuing Doctoral Degree” setof.

Article 2 (Eligibility Criteria and Conditions)

Graduate students (excluding those in in-service program) who meet the following conditions

 may apply for pursuing a doctorate:

1. At the time of application, the Master degree student must have completed three full semesters;

2. In class, the academic achievement must be among the top one-third;

3. In the courses already studied, must have at least two semester reports of not less than 10,000

words each and the marks should not be below 85;

4. Need to have completed at least one course taught in English, and the score must be above 85

 marks;

5. With domestic and foreign uncensored periodicals, publish (or co-author) a paper;

6. Have deep research potential;

7. Eager to help promote the works of The Institute or other fine deeds.

Article 3 (Documentary Review)

Applicants need to get ready the following documents. Every year before January 31st, make

 an application to study for a doctoral degree:

1. Compliance with preceding article stating qualifications and documents;

2. Resume and Curriculum Vitae;

3. Doctoral degree attendance plan book

4. Letters of recommendation;

5. Proof of foreign language skills;

6. Other documents in your favor

Article 4 (Interview)

After the successful documentary review, the Institute will notify the applicant for a face-to-

face interview.

Article 5 (Computation of results and Admission standards)

Documentary examination scores make for 60% of total score and interview the remaining

 40% score.

Article 6 (Avoidance)

If this Institute’s full-time professor is the applicant’s Major Professor or co-authors the

applicant’s thesis, then he should avoid participating in the examination review or interview

but may be invited to the meeting to express his views.

Article 7 (Seats)

Each academic year, the number of students for doctoral degrees is limited to 40% of the

Ministry of Education approved doctoral students figure but if enrolled students do not exceed

five then the number of seats available will be two at most. This quota is included in the

academic year the Ministry of Education approved total Ph D students enrolment.

Article 8 (Approved procedure)

When the Institute’s Admissions Committee has approved the application to pursue doctoral

degree and before the beginning of the semester the review is completed by the Senate, sent to

the Dean and finally approved by the President.

Article 9 (Other Provisions)

Other relevant provisions for graduate students to pursue a doctoral degree are in accordance

with the Ministry of Education and this University’s application procedures.

Article 10 (Implementation)

These procedures will be implemented after the approval by the Institute Affairs Meeting. The

same procedure will be repeated for each revision.